

**To:**  
**Artemis Bank Information Systems Ltd**  
**77 Strovolos Avenue,**  
**Office 501,**  
**2018 Strovolos, Nicosia**

I would like to be informed in writing whether data concerning the following legal entity, are filed and processed in your database. I hereby provide you with all the necessary information needed to proceed with your search.

**Note: This service is provided at the cost of ten (10) Euros per application.**

**LEGAL ENTITY'S (APPLICANT) INFORMATION**

LEGAL ENTITY NAME: \_\_\_\_\_

COMPANY TEL.: \_\_\_\_\_ CONTACT TEL.: \_\_\_\_\_

COMPANY REGISTRATION NUMBER

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COUNTRY OF REGISTRATION: \_\_\_\_\_

**ADDRESS**

STREET: \_\_\_\_\_ No.: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_ CITY: \_\_\_\_\_ DISTRICT: \_\_\_\_\_

**APPLICANT'S REPRESENTATIVE INFORMATION**

SURNAME: \_\_\_\_\_ NAME: \_\_\_\_\_

CONTACT TEL.: \_\_\_\_\_

IDENTITY NUMBER **AND/OR** PASSPORT NUMBER

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COUNTRY : \_\_\_\_\_

**I WISH TO RECEIVE THE CREDIT REPORT:** AT ARTEMIS OFFICES:  BY COURIER:

A decision of the Board of Directors of the Legal Entity thereby affirming its representative is required, along with a copy of the "Certificate of Directors and Secretary" of the Company issued less than one year ago.

*NOTES: 1. The signatures of the Directors and Secretary in the decision of the Board of Directors should be attested by a Certifying Officer. 2. In case where the "Certificate of Directors and Secretary" is older than one year, a recent certificate of non-modification from the responsible authority should be attached.*

DATE: \_\_\_\_\_

**I confirm the accuracy of the above**

LEGAL ENTITY'S REPRESENTATIVE

.....  
 COMPANY'S STAMP &  
 REPRESENTATIVE'S SIGNATURE

*NOTE: For information regarding the processing of your personal data by the Customer Service Office of the Artemis Bank Information Systems Ltd ("Artemis") and other relevant information, you can read the "Consumer Contact Privacy Notice at the Artemis Customer Service Office", which concerns individuals and is posted on the website of Artemis (www.artemis.com.cy). The Privacy Notice is also available at the Artemis Customer Service Office.*



**FOR ARTEMIS INTERNAL USE ONLY:**

APPLICATION NUMBER: \_\_\_\_\_ RECEIPT DATE: \_\_\_\_\_

RECEIVED BY POST:  TO BE DELIVERED BY COURIER:  BRANCH: \_\_\_\_\_

1. NAME: ..... SIGNATURE: .....

2. NAME: ..... SIGNATURE: .....

<b>VERSION REVISION / DATE:</b>  13.1 /27.08.2018	<p><u>Contact information</u>                  Tel.: 22 454777                  Fax.: 22 420135</p>	<p>Email: info@artemis.com.cy                  http://www.artemis.com.cy</p>	 Ap. QS.1.10.019	 Ap. ISMS.16.003
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